

## How to register to the SDC Health Shareweb / Network

### 1. For internals (SDC)

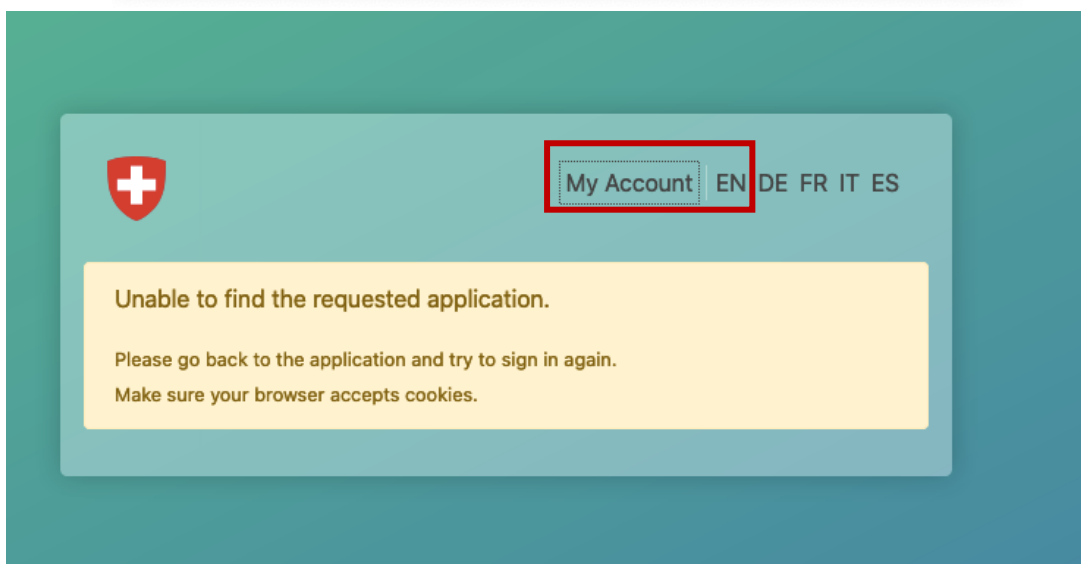
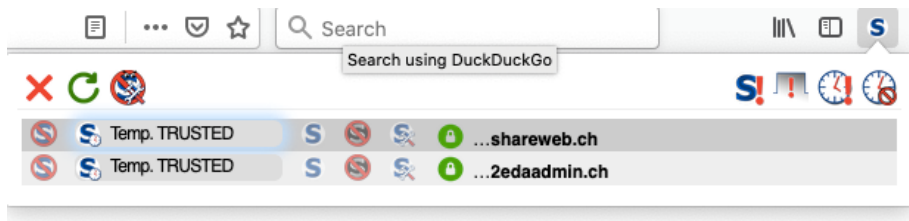
Please send an email to [gloria.spezzano@helvetas.org](mailto:gloria.spezzano@helvetas.org), requesting to be added to the CUG (Closed Users Group).

### 2. For externals (non-SDC)

1. Go the following link: <https://account.idm.eda.admin.ch/login/app/shareweb>

**NB:** make sure that cookies / java scripts (in case of java script blocker, see below) are enabled

**Optional:** if java script blocker is on, please disable it, then click on “My account”



2. Enter your e-mail address and click on register
3. Insert the verification code you receive in your email inbox and follow the steps described (insert your data and choose a password)



# Shareweb Health

4. **IMPORTANT:** Once you confirm, please send an email to [gloria.spezzano@helvetas.org](mailto:gloria.spezzano@helvetas.org) to inform her that you have completed the registration. Gloria will then add you as a CUG member.

If you wish, you can use the text below as a template (please copy and paste):

Dear Gloria,

My name is [your first and last name] from [name of the organization].

I would like to join the CUG of the Health Shareweb because [choose one of the following options]:

- I work in an organization partner of SDC
- I work in the health domain
- I am interested to know more about the health domain
- Other [please specify]

I have completed the registration. Thank you for adding me to the CUG.

Kind regards,

[Your name]

5. **Optional:** If you are not automatically redirected to the Shareweb, please use this link to access it: <https://www.shareweb.ch/site/Health>